Educational Support – (Learning Support)
Position Description

Main Purpose
The role of Educational Support (Learning Support) is to assist deaf and hard of hearing students with additional physical, wellbeing or behaviour needs to access programs and activities of St Mary's and our partner school. The Learning Support Officer works under the daily organisation of the Head of Campus and is ultimately responsible to the Principal.

Key Responsibilities:

- Support primary and/or secondary deaf and hard of hearing students, with additional disabilities or needs with learning, organisation, emotional, orientation or communication difficulties in collaboration with their teachers and as identified in their behaviour or learning plans.
- Support communication between students, their teachers and peers by clarifying or repeating.
- Support student participation in extra-curricular activities and events
- Assist in the preparation of materials, student resources and maintenance of assistive listening devices.
- Work as part of a team, always maintaining confidentiality of private or sensitive information.
- Following procedures and practices as identified in St Mary's Positive Behaviour for Learning (PBL) framework.

Additional duties:

- Fulfil other duties as directed by the Principal or Deputy Principal.

Selection Criteria
Applicants will be required to demonstrate the appropriate professional standards as follows:

a. Ability to perform the role of an Educational Support (Learning Support) in accordance with the statement of responsibilities.
b. An understanding of and/or experience in supporting students with disabilities.
c. An understanding of and/or experience in supporting deaf and hard of hearing students (desirable).
d. Willingness to be flexible and an ability to work as a member of a team
e. Ability to present a positive, calm and welcoming persona and remain professional by maintaining high levels of confidentiality
f. A demonstrated understanding of child safety and of appropriate behaviours when engaging with children.

Child Safety
The successful applicant will:
• Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety

• Assist in the provision of a child-safe environment for students

Who May Apply

- ✓ Holders of a Certificate in either Education Support, Auslan, Disability Support, or similar; *(those currently working towards completing study in this area encouraged to apply)*
- ✓ People suitable to engage in child-connected work.
- ✓ Applicants must hold or be willing to acquire a Working with Children Check card and must be willing to undergo a National Police Record Check.

Position Conditions

Position Type:	Fixed term
Work Hours:	Part time
Classification:	Education Support Range 2 Category B

As a PBI school, packaging is available to staff of up to $15,900 of salary per annum which reduces tax and significantly increase take-home pay.

MACS is committed to the safety, wellbeing, and protection of all children in our care. Candidates must hold a valid visa and/or full Australian Working Rights and provide evidence of this.

How to apply

Applications should be emailed to principal@smdeaf.vic.edu.au and should include:

- covering letter clearly identifying the advertised position applying for,
- a brief response outlining the extent to which you meet each of the criteria and pointing to evidence that you will be able to fulfil the role,
- current employer and at least one other professional to be listed as your referees,
- copy of Working with Children Certificate.